**Access, Retention & Completion Committee Meeting Agenda**

**Date:** April 30, 2018 / 1:30-3pm / Location: CC126 / Chair: Jennifer Anderson / Recorder: Emilie Azorr

**Members:** ASG Admin, Chris Sweet, Christina Bruck, Donna Larson, Dustin Bare, Emilie Azorr, Jaime Clarke, Jennifer Anderson, Jim Martineau, John Ginsburg, John Phelps, Josh Aman, Kara Leonard, Karen Ash, Kyle Thomas, Lisa Reynolds, Lisa Anh Wang, Lori Hall, Max Wedding, Ryan Stewart, and Tami Strawn

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| **Topic/Item** | **Presenter** | **Time** | **Key Points**  **Provide 50 words or less on expected outcome** |
|  | | | **Committee Business** |
| * Review and approve previous meeting minutes | Jennifer Anderson | 10 Minutes | * Revised Meeting dates: 4/30, 5/21, 6/11 * Note: ARC Steering Committee Meeting Dates: 5/14 & 6/4 |
|  | | | **Policy Updates** |
| * Change to Policy Template | Jennifer Anderson | 5 Minutes |  |
| * Code of Conduct Policy Creation | Jennifer Anderson | 15 Minutes |  |
|  | | | **Recruitment & Retention Activities/Initatives/Barriers/Needs** |
| Retention Data | Lisa Anh Wang | 30 minutes |  |
| BIT/CARE | Jennifer Anderson | 15 Minutes |  |
| Overview of High School Connections – Recruitment and Outreach | Jaime Clark | 15 minutes |  |
|  | | | **Other** |
| Member Brief Updates | All | 5 minutes | Upcoming institutional initiatives that connect to recruitmen/retention initiatives |
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| Future Agenda Items |  |  | In progress Policies:   * Course overload policy – 2nd review at ARC - Dustin * Academic Standing policy – Dustin * Religious Holiday Policy – 2nd review at ARC – * ISP Gap Analysis – Steering Committee * ARC 604 – Sex Offender – Steering Committee * ARC Charter – Steering Committee   Recruitment/Retention:   * Financial Aid – Changes to Work Study & Thinking about Estimated Award Packages * Changes to work-study process * Portal Update * Equity Committee |